



MeASBO  
MGA2BO

## Maine Association of School Business Officials Newsletter *for* September 2023

### What's new



### Notes from your Executive Director, Joanne Allen

#### *Upcoming Meeting*

Our first meeting of the 2023-2024 year will be on Friday, October 13, at Le Club Calumet in Augusta. We will have presentations from MDOE School Finance and Data teams. If you have specific topics you would like the teams to cover, and/or specific questions, please send those to [me](#), along with your **RSVP to the meeting, by September 27**.

Our full 2023-2024 meeting schedule may be found [here](#). And remember, Tri-State, May 22nd through May 24th – Maine is the host state this year and we look forward to seeing all of our Maine members there!

#### *Legislative Update*

[LD 1160](#) was enacted this session and it states that “*the Department of Education will identify and conduct an analysis on school funding and allocation methodology. The Department shall provide monthly updates to the Joint Standing Committee on Education and Cultural Affairs*” Per the enacted Legislation, the Department will be focusing analysis on transportation, ability

The first monthly report was provided to the Education Committee on September 12. The MDOE presentation focused on the history of Essential Programs and Services.

The Education Committee had many questions, with the minority party members expressing interest in tying educational outcomes to spending by funding category (for example, special education). If you would like to listen to the presentation, it may be found [here](#).

There will be three more report backs on this enacted LD: October 3, November 7, and December 5. All will be live streamed on the Education Committee [website](#) and any materials provided to the Committee during these sessions may be found [here](#). I will also link the materials provided to the school finance sub-tab, under the Member Center tab, on our [website](#).

### *Membership Dues*

Thank you to everyone who has remitted their 2023-2024 membership dues. Payment reminders will be initiated by the system at the end of the month, in advance of our October meeting, in order to provide the opportunity to bring membership status current for anyone who hasn't had an opportunity to remit payment but wishes to attend the meeting.

If you receive a reminder for a payment that you have already submitted, please let [me](#) know. If you did not receive an invoice and are wishing to renew your membership or, wish to become a new member, please reach out to [me](#).

### *Member Resources*



I continue to work on updating our [website](#) ; please log in with your user ID and password to take advantage of all the information. If you have difficulty logging in, please reach out to [me](#) and I will reset your password. New this month is a link under the “Member Center” tab for professional development and training. Currently within that link are links to the MDOE Training Calendar, MDOE School Finance Training Materials, Federal Student Data Privacy Training, and DHHS MaineCare Training. More links will be added as they become available. If you have suggestions for items to be added, please reach out to [me](#).

Remember, our meeting schedules, as well as events from our partners, are listed in the “Upcoming Events” section of the [home page](#).

Our [YouTube page](#) is also up to date with recordings of our meetings from prior years, in case you would like to review any of the materials discussed. This year's meetings will be added to the page, for viewing by members who are unable to attend or, members who wish to refresh their learning. Please allow a week following the meeting for the video to be posted.

# News and Upcoming Events from Our Partners



## *Education Organization Leadership Group*

MeASBO is currently represented in the education leadership group convened by MDOE. The group includes leaders from MSMA, MSSA, MSBA, MPA, MEA, MADSEC, MCLA (Maine Curriculum Leaders), and MACTE (Maine Association of CTE Directors). The purpose of the group is to provide an opportunity to bring concerns, questions, requests, and ideas to MDOE leadership. If you have a question, or a topic that you would like brought to the attention of MDOE, please contact [Joanne](#).

The most recent group discussion included the need for a fall data collection to obtain hourly wage information of education support professionals. This is a one-time snapshot of data is needed for LD 974. Work on reprogramming NEO for this data collection will begin at the end of October, with the data request to come as soon as NEO programming is finished. Additionally, there may be some surveys from partner groups (non-MDOE), requesting data about vacancies and wages in education support positions.

## *International Association of School Business Officials*

MeASBO is now an affiliate member of the [International Association of School Business Officials](#). This membership will afford MeASBO opportunities for national information sharing, professional development, and networking with ASBO leaders from other states. Daily education news clippings are part of the membership; of interest received this week from the K-12 Dive is [this article](#) regarding a US Labor Department proposal to broaden overtime eligibility for school personnel.

## *MDOE*

### EPS Reporting for FY 2025 ED 279 Subsidy Calculation

October 1 Student Enrollment and Staff Certification for Essential Programs and Services (EPS) will be **due October 30**. This reporting is critical to calculating funding for school districts. Ensure that staff data is entered with accurate EPS FTEs and student data is collected as soon as possible once school is back in session. Timely collection and data entry will help alleviate some reporting demands in October.

Please review the school finance documents under the “Member Center” tab of our [website](#) for more information on EPS reporting timelines.

## Federal Emergency Relief Programs through MDOE

**IMPORTANT REMINDER:** The Coronavirus Response and Relief Supplemental Appropriations (CCRSA) Act **ESSER II funding must be obligated by September 30, 2023**. ESSER II fund must be expended by MDOE no later than December 29, 2023. MDOE asks that school units submit reimbursement requests promptly for these funds to avoid delays at the end of the calendar year. If you need assistance with obligation, expending, or requesting reimbursement for ESSER II, please reach out to the Federal Emergency Relief team; contact information for team members is available [here](#).

## Revolving Renovation Fund Applications

Applications to receive funding for school renovation projects are now being accepted; the **deadline for submission is October 31, 2023**. Please find all the pertinent information at: <https://www.maine.gov/doe/schools/facilities/srrf>

## *Upcoming Events:*

### EPS Staff Certification Report Webinar

On Tuesday, October 3 at 10:00 AM, the DOE Data Team will be hosting a webinar to review the EPS staff certification report as the data "certified" in this report is crucial to the accurate calculation of state subsidy. To join the webinar, see the [DOE Event Calendar](#).

### DOE Office Hours – Staff Reporting Resources

The MDOE Data Team will be providing guidance about staff matrices for staff reporting purposes on Tuesday, October 17, at 10 AM. This webinar will also provide an opportunity for districts to get an update about current issues with open reports and ask questions about current reporting. To join the webinar, see the [DOE Event Calendar](#).

### EF-S-0-Who?

On September 27, from 8:00AM to 2:00 PM, MADSEC, in collaboration with the Maine Department of Education, is pleased to offer the "EF-S-0-Who?" Special Education State Report training. This training is designed specifically for Special Education Administrators, Administrative Assistants, and other school personnel responsible for Special Education reports and the Local Entitlement grant due to the Maine Department of Education each school year.

MDOE specialists will walk through the different special education reports discussing what the report is, what data is needed, when it is due, how to submit, and a variety of other need-to-knows. Content includes: State Agency Client (EF-S-04), Special Education Child Count (EF-S-05 Part 1), Special Education Staff Certification (EF-S-05 Part 2), Out of District Special Education Tuition & Board (EF-S-07), High Cost of Out of District Special Education Tuition & Board (EF-S-214), Transportation (EF-M-43), Special Education Exit Report and Data Team Resources, and Local Entitlement.

Information regarding cost and registration may be found [here](#).

### MSMA Fall Conference

The 50th Annual MSMA Fall Conference will be held in-person on Thursday and Friday, October 26 and 27, 2023, at the Augusta Civic Center. The conference theme is: Maine Public Schools – They Connect Us! This two-day education leadership development conference will feature speakers, product and service vendors, and 60 clinics on a variety of educational topics. The conference will offer you an opportunity to connect with an array of school leaders looking for the latest education practices, products, publications, technologies, and services for use in their buildings, board meetings, classrooms, and offices. [Online registration is now available](#).

### Northern New England Facility Masters Conference

This conference will be returning to Portsmouth New Hampshire High School on February 28 and 29, 2024 to once again offer professional development opportunities for school facility managers and staff. [Check this link for more information](#).



### *MeASBO Forums*

Need some help solving a problem or looking for some advice on making a new purchase? Remember the MeASBO forums. Found under the “Member Center” heading at [measbo.org](https://measbo.org), the forums are a great place to interact with other business managers to receive answers to your questions. You can also view questions previously asked, and responses.